

### **Illinois Department of Revenue**

# **IDR-341** Tax Information Request

#### Read this information before completing this form.

You should complete and return this form if you want to be included on our mailing list to receive information, such as the informational bulletins, and special notices.

Note You can receive this information faster by using our web site at tax.illinois.gov.

The Package X is no longer available.

#### **Step 1: Complete the following information**

Be sure to include a valid Social Security number (SSN) or federal employer identification number (FEIN). We cannot process your request without one of these numbers.

1	Write your SSN or FEIN.	
		FEIN or SSN
2	Write your name and mailing address.	Your first name and initial Your last name
		Name of your business
		Mailing address
		City State ZIP
3	If available, write the following information.	Phone number:
		FAX number:
		Email address:
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	sales, service, and use taxes	income taxes
	automobile renting taxes	withholding tax
	vehicle taxes	hotel taxes
	tire user fee	public utilities taxes
	MPEA taxes	coin-operated amusement device tax
	Chicago soft drink tax	cigarette and tobacco products taxes
	county motor fuel tax	bingo/charitable games/pull tab taxes
	drycleaning solvent tax	telecommunications taxes
	manufacturer's purchase credit	motor fuel use tax (IFTA)
	motor fuel tax	U other
	☐ liquor taxes	

## Step 3: Send this request



**TAXPAYER SERVICE ADMINISTRATION 3-000** PO BOX 19014 SPRINGFIELD IL 62794-9014